

REGULAR TOWN COUNCIL MEETING
AGENDA
January 12, 2026
7:00 PM

The Zoom Link to the meeting is provided below for those wishing to attend virtually:

<https://us02web.zoom.us/j/85680739243>

This meeting is being held at Northern Penobscot Tech Region III at 35 West Broadway

1a. Call to Order

Council Chair; Cathy Moison _____, Vice Chair: Eric Rojo _____.

Councilors; Stephen Clay _____, Gordon Street _____, Sheldon Hanington _____, David Ireland _____, and Lee Rand _____.

1b. Pledge of Allegiance

- 2. Approval of Minutes:** From the December 8, 2025 regular meeting and the December 10, 2025 special meeting. If no objections are registered the Council Chair shall approve the same as written.

3. Approval of the Warrants (0104)

SUGGESTED MOTION: To approve and sign Warrants #_____ through #_____ in the amount of \$_____.

MOTION: _____ SECOND: _____ VOTE: _____

4. Acceptance of Gifts/Donations (0104,7000)

SUGGESTED MOTION: Move to accept the following Gifts, Donations, and grants in the amount of \$600.00; as detailed below:

Organization	Type of Gift	Amount / Value	Department
Florence Alessi		\$100.00	Heating Fund
Northern Penobscot Activities Council	Grant	\$500.00	Events-Outdoor projection screen for movies

MOTION: _____ SECOND: _____ VOTE: _____

5. **Chairman's/Town Manager's Comments:**

6. **Planning Board Report:**

7. **Monthly Reports:**

8. **Open Forum:** The Council will allow Lincoln residents and/or Lincoln taxpayers to comment prior to Council action on agenda items. Open Forum questions should be forwarded to the Town Office by mail, or emailed to Town Clerk Ann Morrison at Questions@lincolnmaine.org. Please have your questions/comments in by 5:00pm the day of the meeting. If you have any questions, please call 794-3372. General requests may be made in Open Forum during the regular meeting but will not be acted upon in the same meeting.

Individuals wishing to be heard by the Council will be recognized by the Council Chair. After identifying themselves, the speaker may make brief comments and may not repeat previous statements made. The speaker must limit themselves to the item under discussion. The speaker must observe rules of common etiquette. The Council Chair may set a time limit on the length of public comment and/or a time limit for individual speakers.

The Council Chair reserves the right to stop any public comment that is contrary to these rules and any Councilor may call Point of Order during the discussion. Any person who disrupts a Council meeting may be required to leave in order to maintain orderly consideration of the matters for which the meeting was called.

9. **Presentation-** Council Recognition

10. **Presentation-** Biofine Developments Northeast Update

11. **Approve and Sign a Town Council Resolution-** Economic Development Support (Councilor Street)

SUGGESTED MOTION: Move to approve and sign the attached resolution in support of the Economic Development Team and their efforts.

MOTION: _____ SECOND: _____ VOTE: _____

12. **Approve Loan/Grant (0103)**

SUGGESTED MOTION: Move to approve the loan in the amount of \$200,000 with the State Department of Economic and Community Development for a term of 20 years at 1.5% interest for remediation of building #22 at the former mill site.

MOTION: _____ SECOND: _____ VOTE: _____

13a. Public Hearing- Renewal State Liquor License Application- Lincoln Tap House (0101)

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on the proposed renewal state liquor license application for Lincoln Tap House.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

13b. Approve Renewal State Liquor License Application- Lincoln Tap House (0101)

SUGGESTED MOTION: Move to approve the renewal state liquor license application submitted by Lincoln Tap House.

MOTION: _____ SECOND: _____ VOTE: _____

14. Authorize Closures (7000)

SUGGESTED MOTION: Move to authorize the following closures for the Loon Festival July 15-19, 2026:

Veteran's Memorial Square from July 15 - July 19 to **ALL** vehicular traffic on July 16-19 from 10am-8pm. July 16 and July 17 close Mechanic St from 5pm-10pm. Only part of the road will be closed to make sure businesses can still remain open.

July 18, close part of Main Street and West Broadway, from Mattanawcook Academy to Goding Ave starting at 11:00am until the parade is over (usually around 12:30)

Close part of School St, E Broadway, and Lincoln St on Friday, July 17 and Saturday, July 18 to ensure public safety for concert goers at Cobb Field.

MOTION: _____ SECOND: _____ VOTE: _____

15. Approve Closure (7000)

SUGGESTED MOTION: Move to approve closing part of Prince Thomas Park for the Annual Brady Nickerson Fishing Derby on February 21, 2026.

MOTION: _____ SECOND: _____ VOTE: _____

16. Approve Contract and Authorize Town Manager (0304)

SUGGESTED MOTION: Move to approve a one-year contract (August 1, 2025 to July 31, 2026) for IAFF Local 3038; firefighter union and authorize the Town Manager to sign the new contract.

MOTION: _____ SECOND: _____ VOTE: _____

17. Town Manager Appointment (0100)

SUGGESTED MOTION: Move to confirm the Town Manager's annual appointments pursuant to Title 30-A, Sections 2526, 2601-A and 4221 as follows:

Alternate Code Enforcement Officer- Bruce Arnold
Alternate Plumbing Inspector- Bruce Arnold

MOTION: _____ SECOND: _____ VOTE: _____

18. 2025-2026 Council Committee Appointment (Council Chair)

SUGGESTED MOTION: Move to confirm the Council Chair's Committee Appointment of Eric Rojo to the Finance Committee.

MOTION: _____ SECOND: _____ VOTE: _____

19. Appointment-FY2026 Budget Committee Members (Council)

Note: All budget committee members will need to take the FOAA training per the amended FOAA training law (1 M.R.S. sub section 412) and fill out a completion sheet to be filed with the Town Clerk.

SUGGESTED MOTION: Move to confirm the following appointments on the FY2027 Budget Committee:

Cathy Moison:	_____	and	_____;
Eric Rojo:	_____	and	_____;
Stephen Clay:	_____	and	_____;
Gordon Street	_____	and	_____;
David Ireland:	_____	and	_____;
Sheldon Hanington:	_____	and	_____;
Lee Rand:	_____	and	_____.

MOTION: _____ SECOND: _____ VOTE: _____

20. Zero-Based Budgeting Directive for FY2027 (Councilor Ireland)

SUGGESTED MOTION: Move that the Town Council direct the Town Manager to develop the FY2027 municipal budget using a zero-based budgeting methodology, under which each department shall be required to justify all requested expenditures from a zero baseline rather than relying on prior-year appropriations, with the objective of identifying inefficiencies, eliminating unnecessary spending, and ensuring that all expenditures are essential, cost-effective, and aligned with current service priorities.

MOTION: _____ SECOND: _____ VOTE: _____

21. Town Council Rules & Procedures Revision (Councilor Ireland)

Note: See attached Council Rules and Procedures Document with this addition

Proposed Motion: Amend Town Council Rules & Procedures – Fiscal Impact and Tax Impact Statements

Move that the Lincoln Town Council amend its Rules and Procedures by adding a new section entitled “Fiscal Impact and Tax Impact Statements,” as presented, to require written fiscal disclosure for agenda items involving expenditures or financial obligations of five thousand dollars (\$5,000) or more, with tiered requirements for items exceeding twenty-five thousand dollars (\$25,000).

This amendment is adopted for the purpose of improving fiscal transparency, ensuring that the tax implications of Council actions are disclosed prior to Council votes, and anchoring Council deliberations to their impact on taxpayers.

MOTION: _____ SECOND: _____ VOTE: _____

22. Discussion- Discuss Ways for the Council to Not Raise Property Taxes (Councilor Rand)

23. Discussion- Having the Town Take on Tuttle Way as a Public Way (Councilor Hanington)

Note: This has not gone through the Roadway Committee at this time

24. Discussion- Set an Interview Procedure to Hire a Town Manager (Council)

Schedule and conduct interviews: Proposed dates are January 28th and 29th at 6:00pm

Schedule a meeting to deliberate and select the next Town Manager

*Note: Suspend the Rules to make a motion to accept procedures

25a. Executive Session (0100)

SUGGESTED MOTION: Move to retire into Executive Session Pursuant to Title 1 MRSA Section 405 (6) (E) Discussion with Town Attorney regarding the Councils legal rights and duties.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

25b. Reset of Town Council Leadership (Councilor Ireland)

Proposed Motion: Reset of Town Council Leadership

Whereas the Lincoln Town Charter and the Town Council Rules and Procedures do not establish a fixed term of service for the offices of Town Council Chair or Town Council Vice Chair; and

Whereas the Town Council retains continuing authority to organize its internal leadership in a manner that best serves effective governance and the public interest.

Now therefore, **move** that the Lincoln Town Council, pursuant to its authority under the Town Charter and the Town Council Rules and Procedures, hereby declares its intent to reset Council leadership in order to restore effective governance, reinforce proper council–staff boundaries, and reaffirm the Council’s commitment to transparency, accountability, and respectful public service.

Further **move** that the Council remove the current Chair and Vice Chair from their leadership positions, effective immediately upon adoption of this motion.

Further **move** that the Council proceed to elect a new Chair and Vice Chair from among its members at this meeting, in accordance with the Town Charter and Town Council Rules and Procedures.

MOTION: _____ SECOND: _____ VOTE: _____

26. Executive Session (0510)

SUGGESTED MOTION: Move to retire into Executive Session Pursuant to Title 1 MRSA Section 405 (6) (C) Acquisition of real property.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

27. Executive Session (0100)

SUGGESTED MOTION: Move to retire into Executive Session Pursuant to Title 1 MRSA Section 405 (6) (A) Review Town Manager Candidates.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

28. Future Agenda Items

29. Adjourn

SUGGESTED MOTION: Move to adjourn the meeting at _____pm

MOTION: _____ **SECOND:** _____ **VOTE:** _____

Upcoming Meetings and other Noteworthy Items:

Jan. 7 th	Finance Committee Meeting- Payroll-4:30pm
Jan 8 th	Finance Committee Meeting- Warrant- 4:30pm
Jan. 14 th	Finance Committee Meeting-Payroll-4:30pm
Jan. 19 th	All Town Departments CLOSED- Martin Luther King Day
Jan. 20 th	Planning Board-6:00pm
Jan. 21 st	Finance Committee Meeting- Payroll- 4:30pm
Jan. 22 nd	Finance Committee Meeting-Warrant-4:30pm
Jan. 28 th	Finance Committee Meeting- Payroll-4:30pm
Feb. 4 th	Finance Committee Meeting- Payroll-4:30pm
Feb. 5 th	Finance Committee Meeting-Warrant-4:30pm
Feb. 9 th	Regular Council Meeting-7:00pm
Feb. 11 th	Finance Committee Meeting- Payroll-4:30pm
Feb. 16 th	All Town Departments CLOSED- President's Day
Feb. 17 th	Planning Board-6:00pm
Feb. 18 th	Finance Committee Meeting-Payroll-4:30pm
Feb. 19 th	Finance Committee Meeting-Warrant-4:30pm
Feb. 25 th	Finance Committee Meeting-Payroll-4:30pm

Meetings and other noteworthy items are subject to change without notice.